

**LITHONIA DOWNTOWN DEVELOPMENT AUTHORITY (LDDA)  
2021 HISTORIC DOWNTOWN LITHONIA  
FAÇADE IMPROVEMENT GRANT**

**Guidelines**

The Façade Grant Program is a reimbursement grant, meaning the applicant will pay all costs related to the work before applying for grant reimbursement.

A Façade Grant Application should be submitted by the business owner(s) of an active business with a current City of Lithonia Business License.

The Façade Grant Program is currently focused on properties along Main Street (between Parkway Drive and Center Street), Swift Street (between Max Cleland Boulevard and Born Street), and Center Street/Conyers Street (between Max Cleland Boulevard and Bruce Street).

Façade Grants are intended to support the exterior restoration, repair, or maintenance of permanent historic buildings.

Grant applicants may ask for up to \$500 for reimbursement of façade improvements. The applicant will be reimbursed 50% of their LDDA approved expenditure once the final receipt of has been provided and the work has been inspected.

Façade Grant Applications can start to be submitted on **February 1, 2021** until the deadline of **February 28, 2021**.

All Grant Applications will be reviewed and ranked by Lithonia Downtown Development Authority.

Announcements of approved applications will be made no later than **March 15, 2021**.

All permits for the work to be performed are the responsibility of the business owner.

Approved grantees will have **three (3) months** to complete the façade improvements outlined in their grant application and submit reimbursement paperwork to the LDDA. Documentation must include all related invoices, proof of payment, and before and after photographs.

Grantees are encouraged to utilize local contractors. Priority in grading will be given to applications with commitments to contractors local to Lithonia.

Grantee and building owner commit to maintaining the appearance of the funded façade in good order for no less than five years after receiving Façade Grant Improvement funds.

A Building Owner Affidavit must accompany the application for business owners who do not own the building where their business is located.

## Eligible Expenditures/Activities

Façade renovation activities must involve the general upgrading of a building's external appearance. Façade program funding is to be used for permanent exterior visual improvements to storefronts and is not to be used for structural repairs. Permanent exterior improvements that are eligible include:

- Masonry repairs and tuckpointing
- Repair/replace/preserve (including the exposure and cleaning) historically significant architectural details
- Storefront modification or reconstruction
- Cornice repair & exterior trim work
- Exterior painting and repairs to the finishes of original buildings
- Awnings and canopies
- Window and door repair or replacement
- Permanent exterior signage
- Permanent exterior lighting
- Repair/replacement of gutters and down spouts
- Window bar removal
- Side and rear building façades where improvements will serve to remove blight

### Examples of activities generally *not eligible*:

- Non-visible roofing
- Attached, hanging or projecting signs unrelated to the architecture of the building
- Mechanical equipment enclosures (non-visible)
- Billboards
- Interior renovation
- Temporary, portable, or non-permanent improvements
- New construction
- Property acquisition
- Expansion of building area
- Conversion of use
- Working capital
- Refinance of existing debt
- Payment of delinquent taxes
- Improvements in progress or completed prior to grant approval
- Utility/trash enclosures
- Structural repair
- Professional fees
- Landscaping

**Completed applications can be emailed to [lithoniadda@gmail.com](mailto:lithoniadda@gmail.com) or delivered to the City Clerk at 6920 Main Street, Lithonia, GA 30058**

# FAÇADE IMPROVEMENT GRANT APPLICATION

Business Name: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Proposal (feel free to attach additional plans, drawings, photographs etc. if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Cost of Project: \$ \_\_\_\_\_ (attach detailed budget)

Grant Funds Requested: \$ \_\_\_\_\_

(attached quotes from multiple contractors)

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Contractor Name (if already committed): \_\_\_\_\_

Contractor's Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(attach detailed quote from contractor if you have committed to a specific contractor)

Property Owner (if different from Business Owner): \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**(Attach Building Owner Affidavit)**



# **FAÇADE IMPROVEMENT GRANT RANKING/GRADING CRITERIA**

## **A. Improvement Of Historic Nature Of Building (Up To 50 Points)**

- Improves historic appearance.
- Secures historic element of the façade structure.
- Incorporate 2012 City of Lithonia Design Standards

## **B. Improvement To The Overall Appearance Of Building (Up To 30 Points)**

- Noticeable Improvement to the exterior façade that improves downtown street scape.

## **C. Utilizing A Local Contractor (Up To 20 Points)**

- 20 points for utilizing a contractor with a legal business address and current City of Lithonia business license.
- 10 points for using a contractor with a legal business address outside of the city limits of Lithonia, but within the 30058, 30038, 30035, or 30088 zip codes.

**Grants will be awarded off the above criteria until all designated funding is depleted.**

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